



**CAMANACHD  
ASSOCIATION**  
COMANN NA CAMANACHD

# **CAMANACHD ASSOCIATION BYELAW 10 2024**

## **BYELAW 10: PROCEDURES FOR CANDIDATE SELECTION TO THE BOARD**

### **10 NOMINATIONS FOR ELECTIONS OF PRESIDENT AND DIRECTORS**

10.1 Where in terms of Articles 5.6 and 5.7 there is a requirement imposed on a meeting to elect a President or Directors, the arrangements for such elections shall be as set out in this Byelaw.

#### **10.2 Election of Directors**

10.3 The Chief Executive Officer shall issue a notice inviting nominations for vacant posts 10 weeks prior to the date of the Annual General Meeting. Nominations must be submitted on a prescribed pro-forma that will be issued along with the notice inviting nominations and advising of the deadline for return of nominations. An individual wishing to seek nomination who has not otherwise received a copy of the proforma may request one from the Chief Executive Officer.

10.4 Nominations shall be lodged with the Chief Executive Officer six weeks prior to the date of the Annual General Meeting.

10.5 Each nominee must be a registered member of the Company.

10.6 Each nomination form must:-

- (a) carry the signature of the nominee confirming his/her willingness to act in the relevant post if successful;
- (b) have all sections of the pro-forma completed;
- (c) must be endorsed by a member Club or Association through the signature of a relevant office bearer.

10.7 All of the nominations in each case shall be circulated with the intimation of the Agenda in terms of Article 5.4.

#### **10.8 Election of the President**

10.9 When there is a requirement to elect a President, a President-elect shall be appointed to facilitate a smooth transition from one President to another. During the period in which a person is President-elect, he/she shall shadow the President in the performance of his/her duties and shall avail themselves of the advice and guidance of the President in preparation for assuming the office of President. Unless opposed in terms of paragraph 10.18 below, the President-elect shall be confirmed in office at the Annual General Meeting.

10.10 At least six months prior to the expiry of a President's term of office, the Chief Executive Officer shall invite nominations for the appointment of a President-elect. Nominations shall be lodged with the Chief Executive Officer within one calendar month of the date on which the above invitation was issued. Nominations must be submitted on a prescribed pro-forma that shall be issued along with the notice inviting nominations. An individual wishing to seek nomination that has not otherwise received a copy of the pro-forma may request one from the Chief Executive Officer.

- 10.11 Each nomination form must:
- (a) carry the signature of the nominee confirming his/her willingness to act in the relevant post if successful;
  - (b) have all sections of the pro-forma completed;
  - (c) have the signed support of four individuals
    - i) one of whom is an existing member of the Board of Directors,
    - ii) one of whom is, in the case of a nominee who is a member of an affiliated club or association, a representative of that club or association,
    - iii) two of who are, or represent, other voting members of the A Association.
- 10.12 Should there be more than one nomination, the Chief Executive Officer shall organise a ballot in which voting members will be invited to indicate their choice of candidate. Should there be more than two candidates, the person(s) not in first or second place in the ballot shall drop out and a second round of balloting shall be conducted between the candidates finishing first and second in the first round.
- 10.13 Ballots may be conducted by postal, electronic or other such means as may be determined by the Board, with voting members being informed of the date and time by which completed ballot papers must be in the hands of the independent Returning Officer appointed by the Board. Such a ballot shall be completed before the date that is four months before the date of the Annual General Meeting.
- 10.14 The candidates in any ballot shall be offered the opportunity to prepare a written statement, in addition to that on their nomination form, setting out their case to be elected as President. This shall be issued along with the ballot paper.
- 10.15 The Board shall appoint an independent Returning Officer to receive and count votes cast in a ballot. Ballot papers shall carry a reference code that will allow the Returning Officer to check ballot papers received against the list of voting members. The Returning Officer shall inform the Chief Executive Officer of the number of votes cast for each candidate. The decision of the Returning Officer shall be final. The list of those who voted and for whom they voted shall not be made available to the Board unless a candidate in the election mounts a challenge to the ballot.
- 10.16 The declaration of the name of the person appointed as President-elect shall constitute formal notice of that person's name being presented to the subsequent Annual General Meeting for election as President, in accordance with Articles 5.3 and 5.4.
- 10.17 Should the person appointed not be an existing member of the Board of Directors, then he/she shall attend Board meetings as an observer up to the time of his/her election at the Annual General Meeting.
- 10.18 Notwithstanding the foregoing, Article 5.3 allows a nomination for President to be made up to 6 weeks before the date set for the Annual General Meeting at which the post becomes vacant. Should any individual wish to cause a ballot at the Annual General Meeting between him/her and the President-elect, then it is his/her responsibility to initiate the process of obtaining a nomination pro-forma and seeking nominations. If such a nomination is received, a ballot shall be held at the Annual General Meeting in accordance with Article 5.6.

